



**PAY SCHEDULE
SCHOOL YEAR 2024 – 2025**

PSSP, INTERPRETER, INTERVENOR & SUPPLY

IMPORTANT: Time sheets must be received in Payroll by **Tuesday following the Sunday cut-off date**. Submit a time sheet for any overtime, extra pay, etc. and send directly to Payroll for the pay periods below.

Time Sheet Pay Period:

Pay Period Start	Pay Period End	Pay Date
2024-Jul-08	2024-Jul-21	2024-Aug-08
2024-Jul-22	2024-Aug-04	2024-Aug-22
2024-Aug-05	2024-Aug-18	2024-Sep-05
2024-Aug-19	2024-Sep-01	2024-Sep-19
2024-Sep-02	2024-Sep-15	2024-Oct-03
2024-Sep-16	2024-Sep-29	2024-Oct-17
2024-Sep-30	2024-Oct-13	2024-Oct-31
2024-Oct-14	2024-Oct-27	2024-Nov-14
2024-Oct-28	2024-Nov-10	2024-Nov-28
2024-Nov-11	2024-Nov-24	2024-Dec-12
2024-Nov-25	2024-Dec-08	2024-Dec-24
2024-Dec-09	2024-Dec-22	2025-Jan-09
2024-Dec-23	2025-Jan-05	2025-Jan-23
2025-Jan-06	2025-Jan-19	2025-Feb-06
2025-Jan-20	2025-Feb-02	2025-Feb-20
2025-Feb-03	2025-Feb-16	2025-Mar-06
2025-Feb-17	2025-Mar-02	2025-Mar-20
2025-Mar-03	2025-Mar-16	2025-Apr-03
2025-Mar-17	2025-Mar-30	2025-Apr-17
2025-Mar-31	2025-Apr-13	2025-May-01
2025-Apr-14	2025-Apr-27	2025-May-15
2025-Apr-28	2025-May-11	2025-May-29
2025-May-12	2025-May-25	2025-Jun-12
2025-May-26	2025-Jun-08	2025-Jun-26
2025-Jun-09	2025-Jun-22	2025-Jul-10
2025-Jun-23	2025-Jul-06	2025-Jul-24

DO NOT LEAVE IN COURIER BAG OVER ANY HOLIDAY PERIOD

Time sheets must be received on schedule and on time. Scheduling cannot accommodate late time sheets, as the Payroll Department must meet a set schedule to get everyone paid on time. All time sheets received late will be paid on the following pay date, without exception. Please co-operate.

Applicable Benefits Deductions: 2nd pay of the month