

**PAY SCHEDULE**  
**P.S.S.P. INTERPRETER, INTERVENOR & SUPPLY PAY DATES & DATES PAID**  
**CALENDAR YEAR 2021-2022**

**IMPORTANT:** Time sheets **MUST** be received in Payroll by the **Tuesday following the Sunday cut-off date.** Submit a time sheet for any overtime, extra pay, etc. and send directly to Payroll. Submit for regular time and overtime for the pay periods below.

----- Time Sheet Pay Period -----		Pay Date	
2021/07/12	-	2021/07/25	2021/08/12
2021/07/26	-	2021/08/08	2021/08/26
2021/08/09	-	2021/08/22	2021/09/09
2021/08/23	-	2021/09/05	2021/09/23
2021/09/06	-	2021/09/19	2021/10/07
2021/09/20	-	2021/10/03	2021/10/21
2021/10/04	-	2021/10/17	2021/11/04
2021/10/18	-	2021/10/31	2021/11/18
2021/11/01	-	2021/11/14	2021/12/02
2021/11/15	-	2021/11/28	2021/12/16
2021/11/29	-	2021/12/12	2021/12/30
2021/12/13	-	2021/12/26	2022/01/13
2021/12/27	-	2022/01/09	2022/01/27
2022/01/10	-	2022/01/23	2022/02/10
2022/01/24	-	2022/02/06	2022/02/24
2022/02/07	-	2022/02/20	2022/03/10
2022/02/21	-	2022/03/06	2022/03/24
2022/03/07	-	2022/03/20	2022/04/07
2022/03/21	-	2022/04/03	2022/04/21
2022/04/04	-	2022/04/17	2022/05/05
2022/04/18	-	2022/05/01	2022/05/19
2022/05/02	-	2022/05/15	2022/06/02
2022/05/16	-	2022/05/29	2022/06/16
2022/05/30	-	2022/06/12	2022/06/30
2022/06/13	-	2022/06/26	2022/07/14
2022/06/27	-	2022/07/10	2022/07/28

**DO NOT LEAVE IN COURIER BAG OVER ANY HOLIDAY PERIOD**

Time sheets must be received on schedule and on time. Scheduling cannot accommodate late time sheets, as the Payroll Department must meet a set schedule to get everyone paid on time. All time sheets received late will be paid on the following pay date, without exception. Please co-operate.

*Applicable Benefits Deductions: 2nd pay of the month*