

## OSSTF/FEESO Health and Safety Checklist for COVID-19 Issues for Worksite H&S Reps

Please review this checklist and share any concerns with your Joint Health and Safety Committee (JHSC) and local union leaders so they can advocate on your behalf. Please ensure that these concerns are included on your monthly inspection reports.

	Yes	No
1. a) Do all classrooms, or other workspaces, have the recommended 2 metres of physical distancing between students while sitting at desks? If no, please record location or room numbers and measurements.		
b) Is the recommended 2 metres of physical distancing maintained between students and workers? If no, please record location or room numbers and a short explanation in the space below.		
2. Does the employer have a plan for cohorting of students? If no, please record some examples of the number of contacts you may encounter per day.		
3. Does the school have plans and procedures in place to minimize contacts for workers during recess or other assigned supervision times?		
4. Do you believe the ventilation is adequate in your workplace? If not, please explain in the space below.		
5. a) Does the employer have policies and procedures in place to minimize contacts for workers during school bus loading/unloading? If not, please explain in the space below.		
b) Are there measures and procedures in place to protect workers who drive and/or ride the bus with students? If not, please explain in the space below.		
6. a) Has the employer implemented a mandatory mask policy for students in JK-3/SK?		
b) Has the policy/procedure for dealing with exemptions from masking and dealing with unmasked individuals who do not have an exemption been communicated to staff? Please explain if there are concerns.		
c) Is the employer providing additional controls for workers who work with unmasked individuals?		
7. Are all other layers of protective protocols in place (such as PPE, soap/hand sanitizer, enhanced cleaning and disinfection, signage and outbreak management protocols)? If not, please explain.		
8. Are monthly workplace inspections of the whole building being conducted?		

Use the next page to record additional information.

If applicable, my Local Health and Safety Officer or JHSC member (and contact info) is:

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The Ministry of Labour, Training and Skills Development (MLTSD) contact information is:

1-877-202-0008

[File a complaint online](#)

**Remember to share any field visit reports from the MLTSD with your union's local and provincial office as soon as possible.**

Additional notes: